Photo and Film Shoots at Neely Mansion
Guidelines on Personal and Professional Shoots

Neely Mansion is first and foremost a historic house museum. In order to care for our buildings, collections, and landscape, we appreciate your compliance with our guidelines for personal and professional photography.

**Personal/Recreational Photography**
Personal/recreational photography is candid, souvenir-type photography using a non-paid photographer. The photographs are not to be used commercially. Costumes, props, and photo equipment such as tripods and large camera bags are prohibited. Large group photography for personal use requires advance reservations or permission from the site manager. Professional portraits of any kind are not considered personal/recreational photography.

Outdoor photography for personal use is permitted during regular museum and grounds operating hours. Visitors are welcome to take personal photographs of the exterior of Neely Mansion buildings. Guests must stay out of garden beds.

Interior personal photography is allowed during guided tours. Video and selfie sticks are not allowed. Photos of historic photographs displayed are not allowed. Neely Mansion reserves the right to withhold or withdraw permission to photograph on its premises.

**Professional/Commercial Photography**
Professional photography is any session using a paid photographer or any professional-style shoot, including wedding, family, or special event portraits. Professional photography is permitted when approved in advance, requires a signed contract between the photographer and Neely Mansion Association along with a certificate of insurance, and is subject to fees. Exceptions may be made to the fee schedule when photography is determined by our organization at our discretion to promote Neely Mansion as a cultural institution or events venue.

Outdoor photography for commercial purposes requires advance approval and a contract. Guests and photographers are not permitted to walk in plant beds, including the placement of props or equipment. Photography involving nudity is not permitted.

Wedding photography at Neely Mansion is permitted exclusively by photographers or videographers hired by the bridal parties renting the property as their event venue.

**Drone Photography**
Drone photography for recreational or commercial use is not allowed at Neely Mansion unless it is for purposes deemed beneficial to Neely Mansion Association, such as building and landscape assessment, property documentation, or for marketing/publicity purposes. Permission for a drone flight requires written approval.
Images from Neely Mansion
Images from Neely Mansion.org may be used for educational purposes free of charge for non-publication purposes in a school setting. Credit should be given to Neely Mansion Association, and should link back to the website.

Media Photography
News media photography should be scheduled through the Neely Mansion Association.

Neely Mansion Use of Photography
Neely Mansion Association may photograph or film its events and public programs. Unless you notify the photographer on site otherwise, your attendance at an event or program grants Neely Mansion Association permission to display and/or publish any photographs in which you appear. These photographs may be used in any and all of Neely Mansion’s publications and in any and all other media without limitation and are not subject to compensation. These materials are the property of Neely Mansion Association.

Authorizations
All requests for photography or filming on site are reviewed on a case-by-case basis and must include your name, use, publisher, and date of publication. Neely Mansion Association reserves the right to withhold and/or withdraw permission to photograph at its sites or to reproduce photographs in its collections. Staff has the authority to approach anyone to enforce these rules. Failure to comply may result in removal from the property. Please follow any verbal instructions.